



Government of Maharashtra
GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

(An Autonomous Institute of Government of Maharashtra)

"Globally Accepted Engineers with Human Skills"

National Highway No. 53, Jalgaon - 425002

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No. GCOEJ/Civil/Quotation/ 2025/1985

Date: 10 OCT 2025

ENQUIRY LETTER

To,

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Subject: Invitation for sealed quotations for Calibration and repair/ maintenance of Laboratory Equipment of Civil Engineering Department, Government College of Engineering, Jalgaon.

Government College of Engineering, Jalgaon (A Government of Maharashtra Institute) invites sealed quotations from authorized calibration agencies/firms for the annual calibration of the Civil Engineering Department's following laboratory Equipments.

S.N.	Equipment Name	S.N.	Equipment Name
1	Rebound Hammer (Calibration)	8	Automatic Level (Calibration)
2	CTM (Calibration and repair)	9	Vernier Theodolite (Calibration)
3	UTM (Calibration)	10	Micro optic Theodolite (Calibration)
4	Turbidity Meter (Calibration)	11	Total Station Pentons (Calibration)
5	Digital Dissolved Oxygenmeter (Calibration)	12	Weighing Balance -25 Kg (Calibration)
6	Digital PH Meter (Calibration)	13	Weighing Balance -100 Kg (Calibration)
7	Digital Theodilite (Calibration)	14	Direct Shear Test Apparatus (Repair)

General Instructions

- The sealed and duly signed (by competent authority with stamp) quotation on letter head of agency should be addressed to **The Principal, Government College of Engineering, Jalgaon.**
- List of documents to be submitted along with quotation:
 - Signed Quotation Format (Annexure-I)
 - Firm Registration Certificate
 - Goods and Services Tax (GST) Registration Certificate
 - Permanent Account Number (PAN) Card Copy
- The envelope must be superscribed with: **"QUOTATION FOR CALIBRATION OF CIVIL ENGG. EQUIPMENT DUE ON (17/10/2025)".**
- Last Date and Time for Submission of Quotation: 17/10/2025 up to 04:00 PM.**

5. **Date and Time for Opening of Quotation:** 18/10/2025 at 11:00 AM (or next working day in Head cabin, Civil Engineering Department).
6. Quotations must be submitted in the prescribed format (Annexure-I) only.
7. Principal, Government College of Engineering Jalgaon is the arbitrating authority, any matters of dispute/differences out of this contract, his decision in the matter shall be final and binding on the contractor.
8. Agency shall visit the institute and inspect equipments for evaluating necessity of repairs if any.

Terms and Conditions

1. **Validity of Rates:** The quoted rates shall be firm and valid for a minimum period of **180 days** from the date of opening of the quotation.
 2. **Taxes:** All applicable Central/State taxes (e.g., GST) must be quoted **separately**. If not mentioned separately, the quoted price will be treated as inclusive of all taxes.
 3. **Scope of Work:** The calibration shall be carried out at the premises of Government College of Engineering, Jalgaon, unless specified otherwise by the Institute's authority. The quoted price must be **F.O.R. (Freight on Road/Free on Rail) Destination** (GCOE, Jalgaon), including all charges like travel, boarding, lodging, packing, transportation, insurance, etc.
 4. **Additional charges of travelling / lodging / boarding for repair engineer will not be paid.**
 5. **Calibration Standards:** Calibration must be performed using **traceable Master Instruments** to National/International Standards.
 6. **Calibration Certificate:** The agency must provide **certificates** (in soft and hard copies) for each calibrated instrument **for a period of 1 year from the date of calibration.**
 7. **Completion Period:** The entire calibration work and submission of certificates must be completed within **15 working days** from the date of the Work Order.
 8. **Payment: 100% payment** will be made only after the successful and satisfactory completion of the calibration work, submission of all required calibration certificates, and acceptance by the Head of the Civil Engineering Department/Competent Authority, subject to fund availability. No advance payment will be made.
 9. **Statutory Compliance:** The service provider shall comply with all relevant Acts and Rules of the **Legal Metrology Act, 2009**, and any other statutory requirements of the Government of Maharashtra/India related to weights, measures, and instruments.
 10. **Rejection/Acceptance:** The undersigned reserves the right to **accept or reject any or all quotations** without assigning any reason thereof. Acceptance of quotation will be communicated by a formal acceptance letter. No intimation will be given to the unsuccessful agencies.
 11. **Liquidated Damages:** If the work is not completed within the stipulated time, liquidated damages may be charged as per Government of Maharashtra rules.
 12. **Damage/Loss:** The service provider shall be responsible for any damage or loss caused to the equipment during the calibration process and will have to repair or replace the equipment at their own cost.
 13. **Jurisdiction:** All disputes are subject to the jurisdiction of courts in **Jalgaon, Maharashtra.**
- Note:** In case of a discrepancy between the rates mentioned in figures and words, the amount written in **words shall be considered final.**

Enclosure: Annexure I

(Dr. Suhas S. Gajre)
Principal

Government College of Engineering, Jalgaon

Copy To,

- 1) Bhoge Enterprises
"Avantika", B/H Pokar Colony, Gayatri Nagar,
Dindori Road, Nashik-422004

- 2) Rahul Equipment
F-1, Sarvadnya Society, Behind Gopal Nagar, Artillary Centre Road
Nasik Road, -422101
- 3) Chhaya Traders
Add: Shop No. 222-B, SICO, Plot No. 69, M.I.D.C, Satpur, Trimbak Road,
Nashik-422007
- 4) College Notice Board
- 5) College Website

Annexure I

(Quotation to be submitted on letter head of agency)

S N	Equipment Name	Qty. (in nos)	Unit Calibrati on Rate (Excludi ng GST) (in Rs)	GST Rate (%)	GST Amount (in Rs)	Total Calibration Rate per Unit (in Rs) (Including GST)	Total Price (Qty. x Total Rate) (in Rs) (Including GST)
1	Rebound Hammer (Calibration)	1					
2	CTM (Calibration and repair)	2					
3	UTM (Calibration)	1					
4	Turbidity Meter (Calibration)	1					
5	Digital Dissolved Oxygenmeter (Calibration)	2					
6	Digital PH Meter (Calibration)	2					
7	Digital Theodilite (Calibration)	2					
8	Automatic Level (Calibration)	2					
9	Vernier Theodolite (Calibration)	2					
10	Micro optic Theodolite(Calibration)	2					
11	Total Station Pentons (Calibration)	2					
12	Weighing Balance -25 Kg (Calibration)	2					
13	Weighing Balance -100 Kg (Calibration)	2					
14	Direct Shear Test Apparatus (Repair)	2					
Total in words Rs. _____							

List of documents submitted along with quotation (Please tick applicable):

a	Signed Quotation Format (Annexure-I)	
b	Firm Registration Certificate	
c	Goods and Services Tax (GST) Registration Certificate	
d	Permanent Account Number (PAN) Card Copy	

Stamp

Sign
Authorized person